



**Cypress Advantage**  
Your ATM Alliance  
800-723-3163

**ACH (Automated Clearing House)**

**Authorization Release**

(ALL FIELDS ARE REQUIRED)

**NEW TERMINAL**      **OR**       **CHANGE TO CURRENT TID:** \_\_\_\_\_

**This form is for ONE of the following options regarding your bank account setup/change:**

- The settlement account that my ATM vault cash is deposited to ONLY.**
- The settlement account that my monthly income is deposited to ONLY.**
- The settlement account for BOTH my vault cash and monthly income.**

\_\_\_\_\_ (“Customer”) authorizes Columbus Data Services, (“CDS”) to initiate ACH transfer entries and to debit and/or credit the account identified herein for all Processing Services. CDS shall have the right to credit or debit account, on behalf of the Customer, for settlement of transactions, settlement error corrections, transaction adjustments and any amounts or fees due CDS by Customer. Customer agrees to keep account funded to the extent needed to reasonably support transaction adjustments. All shortages and adjustments are the full responsibility of the Customer. Customer agrees to comply with all electronic fund transfer regulations, requirements and rules. This Authorization shall remain in effect unless cancelled by Customer by providing written notice of cancellation to CDS and after such time as all settlements and adjustments have been processed/cleared through the account. Any debits and credits pursuant to this Authorization will be effected through the Federal Reserve System automated clearing house (ACH) system. **Settlement Disputes:** Customer shall audit and balance the data contained in the periodic statements and reports provided by CDS and shall promptly, but in no event more than 30 days after the date of the disputed item, notify CDS in writing (the “Notice Date”) of any disputed item or items on such periodic statements and reports. If CDS determines that the disputed item was credited or debited in error by CDS, CDS shall correct the error. Notwithstanding, CDS shall not be liable for any recovery, reimbursement or otherwise of any amounts over 30 days from the Notice Date. CDS will, however, use its commercially reasonable efforts to recover any amounts over such 30-day period. CDS shall not be liable for any damages, interest or costs associated with the error other than correcting the error. The undersigned represents and warrants to CDS that the person executing the Authorization is an authorized signatory on the Account referenced below and all information regarding the Account and the Account Holder is true and correct. Customer shall hold CYPRESS harmless and indemnify, including attorney’s fees, in the event of a claim.

**The undersigned represents and warrants to Company that the person executing this Authorization is authorized signatory on the Account referenced below and that all information regarding the Account and the Account Holder is true and correct.**

Authorized by: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_ Your phone #: \_\_\_\_\_

<b>Bank Information:</b>	
BANK NAME: _____	
_____	_____
ABA Routing Number	Account Number
<b>RETURN THIS FORM WITH A VOIDED CHECK FROM THE SAME ACCOUNT</b>	
<i>Account changes will take effect 1-3 days after receipt, please check your new account to verify deposits are posting correctly.</i>	

**Fax to: 866-815-3718 or email [Data@CypressAdvantage.com](mailto:Data@CypressAdvantage.com)**

**Office Only:**      **ACH Verified:** \_\_\_\_\_      **Date/Initials Proc:** \_\_\_\_\_      **Corrected** \_\_\_\_\_      **Verified:** \_\_\_\_\_